

**Township of Mantua
Agenda
Meeting September 19, 2016
Workshop Meeting
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2016. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 5, 2016. Notice was also filed with the Township Clerk.

Roll Call: Mr. John Legge, Mr. Michael Silvanio, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Chief Rodney Sawyer, Jon Bryson Engineer, Steven Alexander, Public Works Superintendent

Approval of Minutes: August 15, 2016
Motion _____ **Second** _____

Approval of Minutes: August 24, 2016
Motion _____ **Second** _____

Engineering Report: **Jon Bryson, Township Engineer**

Department of Public Works Report: **Steve Alexander, Superintendent of Public Works**

Police Department Report: **Chief Rodney Sawyer**

Public Participation: **Motion to Open** _____ **Second** _____
Motion to Close _____ **Second** _____

ORDINANCE O-10-2016: **ORDINANCE AMENDING THE ZONING ORDINANCE OF MANTUA TOWNSHIP §101-57.1 AC ADULT COMMUNITY DEVELOPMENTS SECTION C AGE AND OCCUPANCY REQUIREMENTS AND REFERRAL TO COMBINED LAND USE BOARD FOR REVIEW AND RECOMMENDATION**

Statement:

This Ordinance will amend the AC Zone to allow for certain age and occupancy requirements.

Motion to Open to the Public _____ **Second** _____

All in Favor _____

Motion to Close to the Public _____ **Second** _____

Motion to Adopt _____ **Second** _____

All in Favor _____

ORDINANCE 0-11-2016:
Introduction

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, RE-ADOPTING THE TOWNSHIP’S POLICIES AND PROCEDURES MANUAL AND EMPLOYEE HANDBOOK ESTABLISHING PROCEDURES TO AMEND SAME AND AUTHORIZING THE ADMINISTRATOR TO IMPLEMENT SAID PRACTICES WITH ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS AND INDEPENDENT CONTRACTORS OF

Statement:

This Ordinance will approve and adopt various amendments to the Township’s policy and procedure manual and Employee Handbook that is required by the TRICO JIF as part of our Employment Practices Risk Control update.

Motion to Introduce _____ **Second** _____

All in Favor _____

ORDINANCE O-12-2016:
Introduction

AN ORDINANCE AMENDING AND RESTATING ORDINANCE 8-2016 OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, APPROPRIATING \$18,200 FOR THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS

Statement:

The new ordinance amends the old ordinance to re-appropriate or transfers funding of the original ordinance from the Capital Improvement Fund to Capital Fund Surplus because there was insufficient funding in the Capital Improvement Fund to cover the cost.

Motion to Introduce _____ **Second** _____

All in Favor _____

ORDINANCE O-13-2016
Introduction

AN ORDINANCE TO AMEND THE “CODE OF THE TOWNSHIP OF MANTUA”, CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2016

Statement:

This Ordinance will amend the Salary Ordinance to allow for the new rates that were ratified in the PBA Local 122 contract.

Motion to Introduce _____ **Second** _____

All in Favor _____

RESOLUTION R-97-2016:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS

Statement:

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

Motion _____ **Second** _____

RESOLUTION R-98-2016

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR THE BULLETPROOF VEST PROGRAM AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

Statement:

This Resolution will authorize the grant award in the amount of \$4,142.08 to be inserted into the 2016 budget.

Motion _____ **Second** _____

RESOLUTION R-99-2016

RESOLUTION APPROVING THE RELEASE OF A MAINTENANCE BOND FOR THE PROJECT KNOWN AS HARDINGVILLE BIBLE CHURCH - GLOUCESTER COUNTY CHRISTIAN SCHOOL IN THE AMOUNT OF \$24,253.00

Statement:

This Resolution will release the letter of credit that was in place by Hardingville Bible Church - Gloucester County Christian for the project known as Block 260 Lot 2 as a result of the project being completed.

Motion _____ **Second** _____

RESOLUTION R-100-2016:

RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING A STATE CONTRACT NO. A85477 FOR A GENERATOR WITH GENERATOR JOE IN THE AMOUNT OF \$28,958.49

Statement:

This Resolution will authorize the Township to purchase an emergency generator to be utilized at the fuel pumps in the Public Works facility. A

Hazardous Mitigation Grant from FEMA was utilized to purchase this piece of equipment.

Motion _____ **Second** _____

RESOLUTION R-101-2016

RESOLUTION APPROVING AN AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND THE COUNTY OF GLOUCESTER FOR THE MUNICIPAL ALLIANCE DRUG AND ALCOHOL SERVICES FOR THE PERIOD COMMENCING JULY 1, 2016 THROUGH JUNE 30, 2017 AND ACCEPTING THE CONTRACT AMOUNT OF \$18,977.00

Statement:

The Resolution authorizes the Township to accept the grant in the amount of \$18,977.00 for the participation in the Municipal Alliance program with the County of Gloucester.

Motion _____ **Second** _____

RESOLUTION R-102-2016

RESOLUTION AUTHORIZING THE MANTUA TOWNSHIP PUBLIC WORKS DEPARTMENT TO PURCHASE A 2012 INTERNATIONAL MAXFORCE 4300 SIDE LOADER FROM EAST GREENWICH TOWNSHIP IN THE TOTAL AMOUNT OF \$60,000.00

Statement:

The Resolution will authorize the purchase of a used side loader from the Township of East Greenwich as the replacement to the existing recycling cardboard truck.

Motion _____ **Second** _____

RESOLUTION R-103-2016:

A RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING LOUIS IOCONA AND CAROLYN OLSEN TO SERVE ON THE MANTUA TOWNSHIP HISTORICAL COMMISSION

Statement:

This Resolution will appoint these individuals to serve as alternate members on the Historical Committee serving for 1 year terms ending December 31, 2016.

Motion _____ **Second** _____

RESOLUTION R-104-2016:

A RESOLUTION AUTHORIZING THE APPROVAL OF A CONTRACT BETWEEN THE TOWNSHIP OF MANTUA AND POLICE BENEVOLENT ASSOCIATION LOCAL NUMBER 122 ON BEHALF OF THE MANTUA TOWNSHIP POLICE DEPARTMENT FOR THE TERM OF JANUARY 1, 2016 THROUGH DECEMBER 31, 2019

Statement:

This Resolution will ratify the contract between the PBA Local 122 and the Township of Mantua.

Motion _____ **Second** _____

RESOLUTION R-105-2016:

RESOLUTION TO AFFIRM THE MANTUA TOWNSHIP'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

Statement:

This Resolution will approve the policy of the Mantua Township Committee to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act.

Motion _____ **Second** _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second** _____

Adjourn:

Announcements:

- ❖ Senior Dinner – September 21, 2016 6:00 p.m.

BILL LIST APPROVAL

September 19, 2016

(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Michael Silvanio

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk