

**Township of Mantua
Minutes
Workshop Meeting October 3, 2016
Mantua Township Municipal Building
6:00 P.M.**

On the above date the Township Committee of the Township of Mantua held its Regular Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mayor Scirrotto called on Township Deputy Clerk Pamela LeVine to call roll. Present were Deputy Mayor Robert Zimmerman, Mr. Michael Silvanio, Mr. Legge, Mayor Pete Scirrotto, Mrs. Jennica Bileci, Township Administrator, James Pierson Esq. Chief Sawyer, Steven Alexander, Superintendent of Public Works, Jon Bryson, Engineer

Approval of Minutes October 3, 2016

Committeeman Silvanio made a motion to approve, 2nd by Deputy Mayor Zimmerman, Committeeman Legge and Committeewoman Lukens Abstained.

Proclamation Recognizing October as Breast Cancer Awareness Month was read by Mayor Scirrotto.

Proclamation Recognizing October 3, 2016 as Put the Brakes on Fatalities Day was ready by Committeewoman Lukens.

Presentation by Mantua Township Soccer Association President Brian Briggs of a check in the amount of \$5,000 to the Mantua Township Police Department K-9 Unit. Mr. Briggs along with Mr. Sennett thanked not only Deputy Mayor Zimmerman and the rest of the committee, Administrator Bileci for all that they are doing to work together with the Soccer Association. In addition, he thanked Chief Sawyer, Officer Kyle Riepen as well as Officer Cody Mroz for all that the K-9 units do for the residents of Mantua Township. Officer Riepen along with Officer Mroz presented Mr. Briggs and Mr. Sennett with a plaque showing their appreciation of the donation to the K-9 Unit.

Engineer Report:

Mr. Bryson advised that in the Country Gardens community, there are many buffer plantings that have died and require replacing. A punch list will be issued to Colonial Landscaping to have these items replaced. Mr., Bryson also advised that both the 2016 Local Road program along with the Chestnut Branch Park Irrigation Well project were both given Notices to Proceed. Both are anticipated to begin this week weather permitting.

Public Works Report:

Mr. Alexander advised Committee that we are coming to the end of the Green Vegetative waste carts and that leaf season will be here shortly. In addition, Mr. Alexander discussed that the backup generator that was ordered should be delivered within the next week and should be installed at that time. Mr. Alexander discussed that he was in the process of testing two way radios through Verizon which did not meet expectations, therefore he would be reaching out to Spring to see what they might have available to us. Deputy Mayor Zimmerman inquired as to the old Police radios if the Chief had any plans for them at this time. Chief Sawyer advised that it would be something that we could look into for the short term as those radios will only be able to be used for a few years. Mr. Alexander discussed that the Joint Insurance Fund sponsored a healthy lunch for the Public Works Department and it was very informative as to how to cut calories when purchasing food at the local Wawa.

Police Department Report:

Chief Sawyer reminded the Committee that the Police Department in conjunction with the Fire Departments along with Cooper Trauma and the NJDHTS continue to hold their monthly child safety seat installation the 2nd Saturday of each month at the Sewell Fire house. It was mentioned by Chief Sawyer that October 7th is national coffee with a copy day. There will be two locations one at Devour Desserts and the other at the Chick Fil A and that the hours will be from 10 am – 2 pm. In addition Chief Sawyer advised that the new phone system for both the Police and the courts will begin to be installed on 10/5/2106 beginning with the courts as they are a smaller unit. Chief Sawyer advised that the speed signs are up on Royal Oaks Drive, Mantua Blvd as well as Jessup Mill road. The signs will be moved back to Main Street to begin collecting the data for the traffic study. In addition, the Chief advised that the Body Worn Cameras grant has been reopened and that the Chief has reached out to the GCPO to see about not having to reapply since the Department had already been approved already. He is awaiting a response.

Public Participation:

Robin Atkins – 82 Crescent Hollow Drive – Mrs. Atkins advised committee of her background not only living in the community but her affiliation with the community as a retired Elementary Education teacher, Board of Education former member, Adjunct Professor as well as having multiple certifications allowing her to be around children. In addition, Mrs. Atkin discussed that she has been hired over the years as a certified Mrs. Claus and has been part of the Christmas Tree Lighting in prior years as such. She would very much like to return to her role as Mrs. Claus at the same rate that she has done in prior years and asked the committee to review this matter and get back to her.

ORDINANCE 0-11-2016: AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, RE-ADOPTING THE TOWNSHIP'S POLICIES AND PROCEDURES MANUAL AND ESTABLISHING PROCEDURES TO AMEND SAME AND AUTHORIZING THE ADMINISTRATOR TO IMPLEMENT SAID PRACTICES WITH ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS AND INDEPENDENT CONTRACTORS OF

Deputy Mayor Zimmerman made a Motion to open to the Public, 2nd by Committeeman Silvanio

Deputy Mayor Zimmerman made a Motion to Close to the Public, 2nd by Committeeman Silvanio

Deputy Mayor Zimmerman made a Motion to Adopt 2nd by Committeeman Silvanio
All were in favor.

ORDINANCE O-12-2016: AN ORDINANCE AMENDING AND RESTATING
ORDINANCE 8-2016 OF THE TOWNSHIP OF MANTUA, COUNTY OF
GLOUCESTER, NEW JERSEY, APPROPRIATING \$18,200 FOR THE ACQUISITION
OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF
VARIOUS CAPITAL IMPROVEMENTS

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Deputy Mayor Zimmerman made a Motion to Adopt 2nd by Committeeman Silvanio
All were in favor.

ORDINANCE O-13-2016: AN ORDINANCE TO AMEND THE “CODE OF THE
TOWNSHIP OF MANTUA”, CHAPTER 82 FIXING AND ESTABLISHING
SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE
TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW
JERSEY FOR THE YEAR 2016

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All were in favor.

RESOLUTION R-107-2016: RESOLUTION OF THE TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS

Deputy Mayor Zimmerman made a motion to approve; it was seconded by
Committeeman Silvanio. All were in Favor

RESOLUTION R-108-2016: RESOLUTION OF THE MANTUA TOWNSHIP
COMMITTEE APPROVING THE 2017 MANTUA TOWNSHIP RECREATION
COMMITTEE’S SCHEDULE OF COMMUNITY EVENTS

Deputy Mayor Zimmerman made a motion to approve; it was seconded by
Committeeman Silvanio. All were in Favor

RESOLUTION R-109-2016: RESOLUTION OF THE TOWNSHIP OF COMMITTEE
APPOINTING STEVE ALEXANDER TO SERVE AS THE AMERICAN WITH
DISABILITIES ACT (ADA) COORDINATOR

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

RESOLUTION R-110-2016: RESOLUTION OF THE TOWNSHIP OF COMMITTEE AUTHORIZING THE TOWNSHIP OF MANTUA TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH THE CRANFORD POLICE COOPERATIVE PRICING SYSTEM

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

RESOLUTION R-111-2016: RESOLUTION AUTHORIZING THE PURCHASE OF A 2016 POLICE INTERCEPTOR SUV UNDER THE CRANFORD POLICE DEPARTMENT COOPERATIVE PRICING CONTRACT NUMBER #47-CPCPS, ITEM #2 IN THE TOTAL AMOUNT OF \$36,000.00

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

RESOLUTION R-112-2016: RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING AN AGREEMENT FOR PARTICIPATION IN THE NATIONAL JOINT POWERS ALLIANCE

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

RESOLUTION R-113-2016: RESOLUTION OF THE TOWNSHIP OF COMMITTEE AUTHORIZING THE TOWNSHIP OF MANTUA TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

RESOLUTION R-114-2016: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE MANTUA HARRISON MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR JULY 1, 2017 – JUNE 30, 2018

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

Township Committee Remarks:

Approval of the Bill List:

Deputy Mayor Zimmerman made a motion to approve the bill list; it was seconded by Committeeman Silvanio. All were in Favor

Deputy Mayor Zimmerman made a motion to adjourn; it was seconded by Committeeman Silvanio. All were in Favor

Respectfully submitted,

Pamela LeVine, Deputy Clerk